

# Professional Training Services

## Self-Study Course Registration Form

FOR OFFICIAL USE ONLY

Amount Paid \$ \_\_\_\_\_

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Payment Method

- Cash or Money Order  
 Company/Agency Check  
ck # \_\_\_\_\_  
 Credit Card

Textbook:  Yes  No  Mailed

I understand the textbook/cancellation policy. Initials: \_\_\_\_\_

Name

**IMPORTANT: Print your Name as it appears on your Driver's License**

Address  Apt/Suite

City  State  Zip Code

Phone  Email

DoB

Insurance Co. & Manager Name

### Course Selection(s) [select all that apply]

All self-study pre-licensing courses include: a Textbook, Summary Booklet, Audio CD(s), and Monitored Exam(s).

- Life & Health, \$135     Life Only, \$110     Health Only, \$110  
 Property & Casualty, \$150     Property Only, \$125     Casualty Only, \$125     Personal Lines, \$125

Would you like to purchase access to online questions for \$39.95 (plus tax) per course?  Yes  No

Please mail my textbook to me. I understand there there is an **additional \$15 charge** for this service.  Yes  No

Ship To (if different from above)

### Tuition/Payment Information

Tuition may be paid by Cash, Money Order, Cashier's Check, Insurance Company/Agency Check, or Credit Card. **PTS DOES NOT ACCEPT PERSONAL CHECKS.** We offer a \$10 discount on Insurance Pre-Licensing and Securities course tuition for payment made by Cash, Money Order, Cashier's Check, or Insurance Company/Agency Check.

- Visa     Mastercard     Discover     Amex

Credit Card #  Exp. Date

Name of Cardholder  Security Code

Authorized Signature  Billing Zip Code

### Registration Methods

- 1) In-person pre-registration - receive the textbook in advance
- 2) Mailed (125 Gaither Drive, Suite C, Mount Laurel, NJ 08054), Faxed (856) 802-9444, Phone (856) 802-9400

### Terms & Conditions

- 1) All fees are non-refundable
- 2) Self-Study programs are non-transferrable
- 3) PTS does not accept returned materials (this includes textbooks, audio CD(s), online access)
- 4) Monitored course exam(s) must be scheduled within 6 months from the registration date
- 5) A student may request an extension of time
  - Registration date must be less than 1 year ago
  - No more than 3 (60 day) extensions will granted
  - If an extension puts the student's due date past 1 year, from initial registration, the extension will only be granted for the time up to 1 year from initial registration
- 6) A student may add optional classroom lectures: \$50 for a 4-hour lecture and \$100 for an 8-hour lecture (see the pre-licensing schedule for available class dates and times)
- 7) A student may convert from Self-Study to Classroom for an additional fee: Life & Health - \$275, Life or Health - \$175, Property & Casualty - \$435, Property or Casualty - \$250, and/or Personal Lines - \$315

Student Signature

Date